



# Real Estate Combination Request Form

This Real Estate Combination Request Form must be completed prior to the processing of your property combination request. After getting approvals and signatures from the applicable authority listed on the back of this form, return the **original** form and any related documentation in person or by mail (cannot be FAXED!) to the Regional Planning & Development Department. Combinations are processed **after** 2<sup>nd</sup> installment of taxes are paid.

### Combination Request Checklist:

- Previous and current year's taxes have been paid in full. Properties with back taxes owed cannot be combined.
- Parcels are contiguous and have the same tax code.
- Parcels are in title to the same person(s).
- All titleholder(s) have signed this form. **(A)**

- A Planning Official from the municipality where the property is located has reviewed parcels to be combined and has signed this form. **(B)**
- An Addressing Official from the municipality where the property is located has reviewed the parcels to be combined, assigned addresses and signed this form. **(C)**

Please List the Permanent Index Numbers to be combined:

_____	_____
_____	_____
_____	_____
_____	_____

Tax Bill Mailing Address:

\_\_\_\_\_

*Name*

\_\_\_\_\_

*Street*

\_\_\_\_\_

*City*                      *State*                      *Zip Code*

\_\_\_\_\_

*Phone Number*

**FOR ADDRESSING OFFICIAL:**

Name of municipality where property is located

\_\_\_\_\_

Site Address of Combined Parcel

\_\_\_\_\_

**(A) Signature(s) of Titleholders:**

\_\_\_\_\_

*Titleholder's Signature*

\_\_\_\_\_

*Print Name*

\_\_\_\_\_

*Titleholder's Signature*

\_\_\_\_\_

*Print Name*

**(B) Signature of Planning Official:** \_\_\_\_\_

*Planning Official's Signature*                      *Print Name*

**(C) Signature of Addressing Official:** \_\_\_\_\_

*Addressing Official's Signature*                      *Print Name*

**RETURN OR MAIL TO:**  
**Winnebago County Regional Planning & Development Department**  
**Attn: Planning & Zoning**  
**404 Elm St. Room 403**  
**Rockford, IL 61101**

**Questions? Call (815) 319-4367**

# Jurisdiction Planning & Addressing Contacts

Below is the contact list for planning and/or addressing at the various jurisdictions located throughout Winnebago County.

**Contact your city or village hall ahead of time for the Planning and/or Addressing Official's schedule and office hours.**

## Winnebago County

Department of Regional Planning & Development  
404 N. Elm St., Room 403, Rockford, IL 61101

**Planning & Zoning Officer:** Troy Krup Phone: 319-4358

**Addressing Official:** Eric Stromberg Phone: 319-4367

Fax: (815) 319-4351

### \*Village of Cherry Valley

Village Hall, 806 E. State St. Cherry Valley, IL 61016

**Planning Official:** David Nord

Phone: 332-3441 Fax: 332-3414

**Addressing Official:** Eric Stromberg

(Winnebago County handles addressing for the Village of Cherry Valley)

### \*Village of Rockton

Village Hall, 110 E. Main St., Rockton, IL 61072

**Planning Official:** Jan Modersohn

Phone: 624-7600 Fax: 624-4955

**Addressing Official:** Eric Stromberg

(Winnebago County handles addressing for the Village of Rockton)

### \*Village of Roscoe

Village Hall, 10631 Main St., Roscoe, IL 61073

**Planning Official:** David Noel

Phone: 623-2829 Fax: 623-1360

**Addressing Official:** Eric Stromberg

(Winnebago County handles addressing for the Village of Roscoe)

### \*Village of New Millford

Village Hall, 6771 11<sup>th</sup> St., New Millford, IL 61109

**Planning Official:** Jim Stevens

Phone: 962-6611

**Addressing Official:** Eric Stromberg

(Winnebago County handles addressing for the Village of New Millford)

### City of Rockford

City Hall, Department of Community Development  
425 E. State St., Rockford, IL 61104

**Planning Officials:**

Todd Cagnoni: 967-6769 Fax: 967-4243

**Addressing Officials:**

Brenda Alegria: 967-6771 Fax: 967-4243

### Village of Pecatonica

Village Hall, 111 W. 3<sup>rd</sup> St., Pecatonica, IL 61063

**Planning & Addressing Official:** Sherry Schuur

Phone: 239-2310 Fax: 239-1060

### City of South Beloit

City Hall, 519 Blackhawk Blvd., South Beloit, IL 61080

**Planning & Addressing Official:** Marilyn Hartley

Phone: 389-3023 Fax: 389-8830

### Village of Durand

Village Hall, 308 W. Main St, Durand, IL 61024

**Planning & Addressing Official:** Charlotte Miller

Phone: 248-2606 Fax: 248-2032

### Village of Winnebago

Village Hall, 108 W. Main St., Winnebago, IL 61088

**Planning & Addressing Official:** Dennis Noegel

Phone: 335-2230 Fax: 335-7533

### City of Loves Park

City Hall, 100 Heart Blvd., Loves Park, IL 61111

**Planning & Addressing Officials:**

Steve Thompson: 654-5033

Sue Williams: 654-5033

Nathan Bruck: 654-5033

Fax: 654-5004

### Village of Machesney Park

Village Hall, 300 Machesney Rd., Machesney Park, IL 61115

**Planning & Addressing Official:**

Chad Atkinson: 877-5432 Fax: 877-6958

**\*PLEASE NOTE:** Winnebago County

handles Addressing for the following:

Village of Cherry Valley, Village of Rockton,

Village of Roscoe & Village of New Milford